

NOTICE: THIS DOCUMENT CONTAINS SENSITIVE DATA

**CAUSE NO. 12345**

**IN THE MATTER OF  
THE MARRIAGE OF**

**JOHN DOE,  
PETITIONER**

**AND**

**JANE DOE,  
RESPONDENT**

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**IN THE DISTRICT COURT**

**160<sup>th</sup> JUDICIAL DISTRICT**

**DALLAS COUNTY, TEXAS**

**WAIVER OF CITATION**

Before me, the undersigned notary public, on this day personally appeared Jane Doe, who being by me duly sworn, made the following statements and swore that they were true:

“I, Jane Doe, am the Respondent in the above entitled and numbered cause. I understand that the Texas Rules of Civil Procedure require, in most instances, that a party or respondent be served with citation. I do not want to be served with citation, and I waive the issuance and service of citation. My information is as follows:

Jane Doe  
555 Main Street  
Dallas, TX 75202  
Phone: 214-555-5555  
Email: jane@janedoe.com  
Driver’s License No: xxxxx777  
SSN: xxx-xx-x888

“I have been given a copy of the Original Petition for Divorce that has been filed in this cause, and I have read it and understand it. I do not give up my right to review a different Petition for Divorce if it gets changed. I understand that I have the right to be given a copy of the Original Petition for Divorce by a constable, sheriff or other official process server (legal notice). I do not want to be given legal notice. I give up my right to legal notice. I ask that the Court not enter any orders in this case unless the order is signed by me or unless I have received prior written notice of the date, time, and place of hearing. If I reach an agreement and sign a Final Decree of Divorce, the court can enter the Decree without me being present and without giving me notice. If I sign an

agreed Final Decree of Divorce, I do not want a court reporter to make a record of the testimony. I understand that by signing this form I am entering an appearance in this case. I agree that a Judge or Associate Judge in the county and state where this case is filed may make decisions about my divorce, even if the divorce should have been filed in another county. **I understand that I must let the Court and my spouse's attorney (or my spouse if she is not represented by an attorney) know in writing if my mailing address or email address changes during this case.** If I don't, then I understand that any notices about this case will be sent to me at the mailing address or email address on this form. If I am in the military, I agree to the provisions stated above and I waive only the rights, privileges, and exemptions I have under the Servicemember's Civil Relief Act that are contrary to those provisions."

"Name Change (*check one*):

I am NOT asking the court to change my name; or

I ask the Court to change my name back to a name I used before my marriage. I am not asking the court to change my name to avoid criminal prosecution or creditors."

SIGNED on \_\_\_\_\_, 20\_\_.

*(The date above must be at least one day after the date in which the Original Petition was filed)*

\_\_\_\_\_  
Signed By: Jane Doe, Respondent  
*(Do not sign until in front of a notary)*

STATE OF TEXAS  
COUNTY OF DALLAS

Sworn to and subscribed before me, the undersigned notary, on \_\_\_\_\_, 20\_\_  
by Jane Doe.

\_\_\_\_\_  
Notary Public of the State of Texas

1. Your spouse **must** sign in front of a notary at least one day after the Petition is filed; AND
2. You **must** fill in the two blanks in the style of the case (the bold portion at the top of this document) before filing.